

E-Filing in the Court of Appeals

- The EFaST system was opened for filing December 1, 2009 and has been useful to both attorneys and the Court. Only briefs on direct appeals may be filed.
- We recommend you read the instructions on the Court web page carefully. Register now so you will be ready to file and feel comfortable with the system. Make your first filing during clerk's office business hours so you can be sure you have the process correct.
- The process is simple. You can set your profile so the notices of e-filings are sent to an additional email address such as, an administrative assistant or a paralegal.

Benefits of E-Filing

- You no longer have to pay a courier or mailing fee or bring the document to the Court to be filed.
- The only additional fee to use the system is \$5.00 for the credit card processing of the appellant's filing fee.
- You have up to midnight of the date the brief is due to file.
- You will receive an e-mail response when your document has been docketed showing the stamped filed date of the brief.
- If you are registered and the opposing party e-files a brief, you will receive an email notice and can immediately view the document filed. This is a courtesy by the Court, not a substitute for official service by the party.

Problems with E-Filing

- The system sometimes does not have an attorney's admission date. You will need to let us know immediately if you have a problem registering by e-mail or telephone and we will fix it.
- Failure to follow directions about the format for the signature on the brief. Please read the instructions carefully.
- You have an older version of Internet Explorer (below 7.0) or you missed some version 7 update and you cannot upload your brief .pdf file. Change to the free browser, Firefox and try again.
- There is a slowdown in the state Internet Network or the Court of Appeals server is down. Although rare, this has happened three times since the system started on December 1st. The problem should be resolved within a few hours. Let us know immediately of such problem.

E-Filing Motions

- We hope to permit e-filing of motions soon. We are targeting the most frequently filed motions. Additions to the system are slow due to reduction in state funding.

Electronic Court Orders

- When e-filing of motions begin, we will also send the corresponding court orders out to registered attorneys electronically.

Feedback

- If you like the system, please let us and your legislators know. All comments are always welcome.

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Bill Martin

From: "Trish McCann" <tmccann@gpdsc.org>
To: <martinw@gaappeals.us>
Date: 4/14/2010 9:29 AM
Attachments: DRAFT 1 Pro Bono Appellate Training Agenda.doc; AV Equipment Needs Memo.doc

Bill Martin
Via E-mail

Re: Pro Bono Appellate Training
April 22, 2010
Sutherland

Dear Mr. Martin:

Thank you for agreeing to participate in the Pro Bono Appellate Training, **April 22, 2010**, at **Sutherland**, 999 Peachtree Street, NE, Atlanta. Your topic is entitled ***Maneuvering in the Court of Appeals*** and is scheduled from 12:30 to 1:30. We will allow the participants some time to get their lunches and get settled before you begin, so you do not need to fill the entire hour. You are, of course, welcome to attend the entire seminar. The working agenda which will acquaint you with the full scope of the program is attached. There are **35 registered** participants and 10 faculty members to date. The registration deadline is the 15th.

We will providing the participants with a CD of resource materials, if there is anything you would like us to include on the CD please send it to TMcCann@gpdsc.org by Monday, April 19. If there are hand-outs that you would like the participants to have, I can make copies for you as well. Please also submit a short biography to be used for your introduction and to be included in the materials. If you will be using any audio/visual aids in your presentation, please take a moment to fill out the attached questionnaire and either email or fax it back to us.

You can receive 3 hours of CLE credit per presentation hour in addition to attendance time. Please be sure to stop by the registration table to ensure that we have your bar number to receive credit for the proper number of hours.

Once again, thank you for your willingness to participate. If you have any questions, concerns or need any further information, please do not hesitate to contact me via email or at 404/232-8900. If you should need to get in touch with me the day of the seminar, my mobile phone number is 404-695-6510.

Sincerely,

Trish McCann
Training Manager
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404.232.8900
404.651.5706 (fax)

Directions to Sutherland in Atlanta

999 Peachtree Street, NE
Atlanta, GA 30309-3996
23rd Floor
404.853.8000

From MARTA

Exit at the Midtown Station.

From GA 400 Southbound:

Take 400 SB until it merges onto I-85 SB.

Take Exit 84 "17th St./14th St./10th Streets."

Merge left to the 14th St./10th St. ramp. Get in the lane that goes straight.

Go to the second light and turn left onto 10th St.

Proceed through 4 traffic lights, then turn right into the Hotel Midtown entrance. Go to the top of the driveway to the parking lot entrance. Take a ticket (bring it with you for our Receptionist to validate.) Turn left and park in one of the Sutherland Asbill & Brennan reserved parking spaces. If those spaces are full, park in any space labeled "Visitor" on that level or the next. Level 9 is also available if no spaces are available on either of these levels. Take the garage elevator to the Plaza level (If you are parked in the designated Sutherland spaces, just walk through the garage elevator lobby). Walk under the covered breezeway into the building and proceed to the set of elevators to the right of the building security desk. Take the elevator to the 23rd floor where the receptionist will assist you.

From I-85 Southbound:

Take Exit 84 "17th St./14th St./10th Street."

Merge left to the 14th St./10th St. ramp. Get in the lane that goes straight. Go to the second light and turn left onto 10th Street. Proceed through 4 traffic lights. Turn right into the Hotel Midtown entrance. Go to the top of the driveway to the parking lot entrance. Take a ticket (bring it with you for our Receptionist to validate.) Turn left and park in one of the Sutherland Asbill & Brennan reserved parking spaces. If those spaces are full, park in any space labeled "Visitor" on that level or the next. Level 9 is also available if no spaces are available on either of these levels. Take the garage elevator to the Plaza level (If you are parked in the designated Sutherland spaces, just walk through the garage elevator lobby). Walk under the covered breezeway into the building and proceed to the set of elevators to the right of the building security desk. Take the elevator to the 23rd floor where the receptionist will assist you.

From I-75 Southbound:

Take Exit 250 "Sixteenth/Fourteenth/Tenth Streets."

Merge left to the 14th St./10th St. ramp. Get in the lane that goes straight. Go to the second light and turn left onto 10th Street. Proceed through 4 traffic lights. Turn right into the Hotel Midtown entrance. Go to the top of the driveway to the parking lot entrance. Take a ticket (bring it with you for our Receptionist to validate.) Turn left and park in one of the Sutherland Asbill & Brennan reserved parking spaces. If those spaces are full, park in any space labeled "Visitor" on that level or the next. Level 9 is also available if no spaces are available on either of these levels. Take the garage elevator to the Plaza level (If you are parked in the designated Sutherland spaces, just walk through the garage elevator lobby). Walk under the covered breezeway into the building and proceed to the set of elevators to the right of the building security desk. Take the elevator to the 23rd floor where the receptionist will assist you.

From I-75/I-85 Northbound:

Turn off exit "10th Street". Turn right onto 10th Street. Proceed through 3 lights. Turn right into the Hotel Midtown entrance. Go to the top of the driveway to the parking lot entrance. Take a ticket (bring it with you for our Receptionist to validate.) Turn left and park in one of the Sutherland Asbill & Brennan reserved parking spaces. If those spaces are full, park in any space labeled "Visitor" on that level or the next. Level 9 is also available if no spaces are available on either of these levels. Take the garage elevator to the Plaza level (If you are parked in the designated Sutherland spaces, just walk through the garage elevator lobby). Walk under the covered breezeway into the building and proceed to the set of elevators to the right of the building security desk. Take the elevator to the 23rd floor where the receptionist will assist you.

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